

Stoughton Conservation Club

Rules & Procedures Handbook

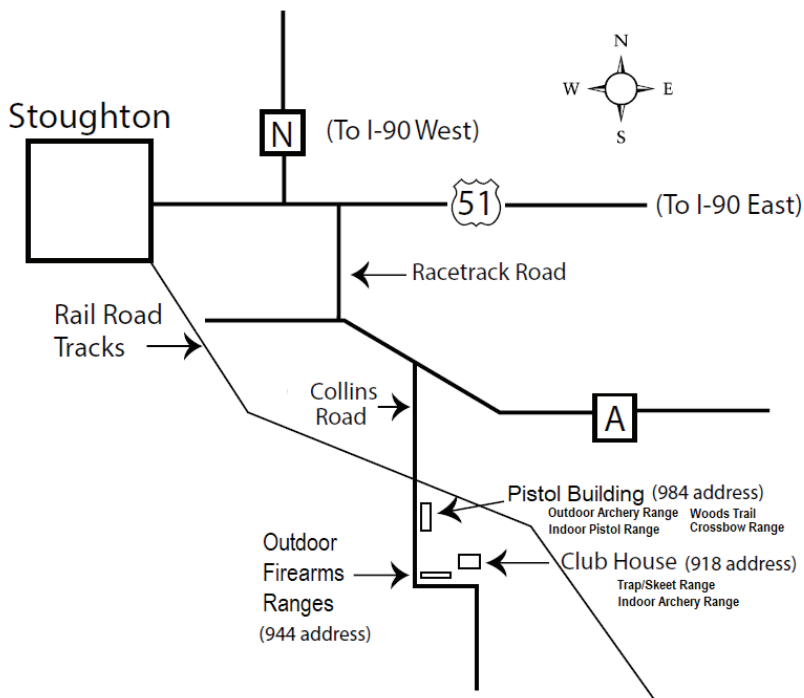


June, 2018
Revision

Stoughton Conservation Club

Mailing address:

P.O. Box 366
Stoughton, WI 53589



Main Club House – Indoor Archery Range – Trap & Skeet Ranges
918 Collins Rd.
Stoughton, WI 53589
Phone : 608-877-1047

Pistol Building – Indoor Pistol Range – Outdoor Archery Practice Range –
Crossbow Range – Archery Woods Trail Course
984 Collins Rd.
Stoughton, WI 53589
Phone: 608-873-9833

Outdoor Firearms Ranges (100, 50 & 25 yard)
944 Collins Rd.
Stoughton, WI 53589

Club website: <http://www.stoughtoncc.com>

Club email address: sccmembership@stoughtoncc.com

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Introduction

Welcome to the Stoughton Conservation Club. You are joining a proud group of sportsmen & sportswomen who cherish the traditions and activities of conservation and assorted sporting activities.

This rule book supersedes all previous rule books (date on front cover).

The Stoughton Conservation Club (hereinafter referred to as 'the club' or SCC), is not responsible for any members', non-members' or guests' personal belongings that may be lost, damaged or stolen.

The rules in this document apply to general activities on SCC grounds for member's use. Additional rules may apply to specific events. In no case do these rules supersede local ordinances, state laws or federal laws.

SCC website is <http://www.stoughtoncc.com> . The club calendar, events and recent news are posted on the home page. There are links to leagues, activities and a variety of information. ALWAYS check the calendar before coming to use the club facilities, to be sure there is not an activity that might interfere with your plans.

SCC is a private club operated 100% by volunteer members. There is no full time staff to answer phones or email. The club secretary tries to look at email at least once per day. There is a list of activity chairpersons posted on a bulletin board at each facility. If you have a question or a problem, please call the activity chairperson.

Membership

Membership is open to adults age 18 & over. Membership is for 1 calendar year from the month the member attends the mandatory new member orientation and pays the required dues and fees. Each member receives a membership ID card and electronic building access card. The access card is not transferable or loanable. It may not be used by anyone other the member it was issued to. No 'piggy-backing': gaining access when someone else uses their card to open the door. All members must swipe their access card to enter a facility where a card reader is present.

A member's spouse and minor children are also welcome to participate in club activities. The husband or wife of a member may obtain their own building access card by participating in the new member orientation and paying the card fee. Every member who is issued an access card is also issued an ID card. This allows either to participate in activities independently and allows both parents to bring minor children to club activities. All children must be supervised by an adult who has been issued an access card, understands the rules and are capable of controlling their children. When children reach 19 they must apply for their own membership.

Each member is entitled and encouraged to volunteer to help, participate in club activities and vote for directors at the annual meeting, the 2nd Monday in September. General membership meetings are normally held at 7:30 PM on the 2nd Monday of each month. Board of director meetings are typically held at 7:00 PM on the last Monday of each month.

Membership renewal fees can be dropped off in boxes located inside the entrance to both the main clubhouse and pistol building. Mail renewals to: SCC, PO Box 366, Stoughton, WI 53589.

Members are responsible to clean up after themselves. This includes picking up any trash or debris including spent shells, cases, targets, food or drink containers. Use the trash receptacles provided. The facilities should be left in as good or better condition than when you arrived. Be sure the facilities are secure, lights off & doors closed, when you leave.

Membership ID cards should be carried at all times when at SCC. Any member may request to see another member's ID card to verify their membership. This is particularly important if a person appears to be ignorant of club rules or procedures.

Absolutely no hunting is allowed on SCC property.

Anyone on SCC property who is not a member, a guest of a member, or participant in a club activity open to the public is TRESSPASSING and will be prosecuted.

Only SCC members are allowed to participate in club sanctioned leagues.

Membership renewals are due on the first of the month, 1 year after you join. (Example: Join on June 11th 2018, renewal date is June 1st 2019.) Members who fail to renew their membership after 30 days of their renewal date (July 1st 2019) will receive a cancellation notice, post card &/or email. After 60 days past their renewal date (July 31st 2019) the access card will be turned off and the member will be required to rejoin as a new member, retake the orientation class and pay all new member fees.

Guest Policy

The general public is only permitted during supervised scheduled events. You may bring guests to the club. Members are limited to one guest on club grounds at a time. Each guest is limited to **three visits per calendar year** and must be accompanied by a current member. Guests must be sponsored by you, signed in and be accompanied by you at all times. Any misdeed incurred by your guest will be your responsibility. You will be held accountable and your membership is at risk of expulsion. A guest may use the ranges if registered by paying a \$10 fee for a one day guest pass. This fee is waived for a guest visiting the grounds as a prospective member but no range use will be allowed. Your spouse is NOT allowed to sponsor guests, unless they also have an access card. Past or delinquent members may use the ranges ONLY as a sponsored guest as outlined above and no exceptions will be made.

Facilities

SCC facilities include:

- Main clubhouse meeting room
- Indoor archery range with 20 shooting lanes
- 2 Trap ranges
- 2 Combination Trap & Skeet ranges
- Outdoor archery practice range with field point targets to 80 yards
- Outdoor archery practice range with 4 broadhead sand pit/backstops
- Outdoor archery woods trail course with 33 stations and 4 elevated stands
- Crossbow range with 4 field point backstops & 5 broadhead sand pit/backstops
- Pistol building meeting room
- 50 foot indoor pistol range with 9 shooting lanes & retractable target carriers
- 25, 50 & 100 yard outdoor firearm ranges with shooting enclosures & bench rests.

The Main Clubhouse building (both the meeting room and indoor archery range) and Pistol Building meeting room are available for rent to members that are in good standing for 1 year. Use of club refrigerators are not included with the rental. Other kitchen equipment is available for use when rented. Adjacent ranges are closed to both renters and other members when buildings are rented. For example, renting the main clubhouse allows members to use the indoor archery range for gatherings, but not for archery. The trap and skeet ranges are closed to everyone when the main clubhouse building is rented. Tables and chairs are available to members who rent the facilities. The main clubhouse building capacity is 325. Contact the facilities chairman to discuss potential rental arrangements when activities are scheduled that may not conflict. For example: rental of the main clubhouse for Saturday & Sunday when the only activity on Sunday is post event cleaning and the club has open trap & skeet scheduled.

To reserve a clubhouse, complete the facilities rental agreement and mail to: SCC, PO Box 366, Stoughton WI 53589, with the rental fee and cleaning deposit. This should be done well in advance of the date you are requesting. Rental agreements are available on the club website or can be requested via email from: sccmembership@stoughtoncc.com. Once the rental agreement and fees are received by the Buildings and Grounds Chairperson, it will be brought for a vote at the next club meeting. Please check the club website calendar to be sure your date does not conflict with any other events. The Buildings & Grounds Chairperson will notify you and, if approved, will add it to the club calendar so other members know.

45 minute rule.

All ranges have a 45 minute rule. This is an honor system to provide each member equal access to club facilities. If any range is full and another person arrives, the person who has been there the longest must give up their shooting spot to the person waiting in 45 minutes, or less.

Fundamental Firearm Rules

Dangerous behavior & horseplay are not allowed at any range.

Hearing and eye protection is required for everyone at all firearm ranges. Verify others around you are wearing their personal protection before you begin firing.

Members are responsible for knowing how to handle their firearm(s) safely.

Consumption of alcohol or any type of intoxicating substance is not permitted before or during use of firearms.

All shooters must fire from a common shooting line.

Any person may call a cease fire. Shooting shall stop immediately and not resume until the reason for the cease fire has been fully remedied.

No one may move forward of the firing line without calling a cease fire and checking to insure that all firearms are unloaded, detachable magazines out, & actions open. Firearms cannot be handled whenever anyone is forward of the firing line.

Holsters are not allowed anywhere on SCC property.

All hand guns must be cased until reaching the range firing line.

1. **Treat every firearm as if it were loaded.**
2. **Always keep the muzzle pointed in a safe direction.**
3. **Be sure of your target, what is in front of it and beyond it.**
4. **Keep the firearm unloaded, action open or in a case until reaching the firing line.**
5. **Only load the firearm at the bench or firing line when ready to shoot.**
6. **Keep your finger off the trigger until ready to shoot.**

If a firearm cannot be cleared of a live round, the shooter must:

- Keep the firearm pointed down range.
- Call a 'cease fire' and shut down the range.
- If the shooter cannot clear the firearm within 15 minutes, the firearm should be cased and removed, keeping the muzzle pointed in a safe direction
- Reopen the range.

In case of any type of accident:

- Call 911
- Render assistance if you are trained and able
- Have someone guide emergency responders to the scene from the street
- Cooperate fully with authorities
- Do not speculate as to the cause
- Notify a board member of the incident as soon as possible
- Make no statements to the press, media, or make social media posts

Specific 100, 50 & 25 yard Outdoor Firearm Range Rules

Range hours (unless posted otherwise):

Monday through Friday: 8:00 AM to Sunset

Saturday: 8:00 AM to 5:00 PM (or sunset when before 5 PM)

Sunday: 8:00 AM to 3:00 PM

(Sunset times are posted on the bulletin board at the range entrance.)

Read, understand & follow the previous Fundamental Firearm Rules.

The gate to the outdoor firearm range parking area must be kept locked at all times, except during entering, exiting and maintenance operations.

You must enter using your own access card. Do not prop open the door! No 'piggy-backing': gaining access when someone else uses their card to open the door.

Uncase firearms at the bench when possible. Keep muzzles pointed in a safe direction. Uncased firearms must be unloaded with actions open and detachable magazines out until ready to shoot.

Zero tolerance: No rapid fire. There must be 2 full seconds between any 2 shots.

No fully automatic firearms.

No firearms using ammunition that will produce more than 10,000 ft.-lbf. at the muzzle. (e.g. 50 BMG produces 13,971 ft.-lbf.)

No equipment classified as AOW (any other weapon) or DD (destructive devices) by the National Firearms Act.

Shotguns with slugs, sabots and shot of any size are permitted at the 25, 50 & 100 yard outdoor firearm ranges.

All shooting must be done inside the shooting enclosures at the benches, or a common firing line with the benches when standing. Never shoot in front of the benches.

Keep the shooting enclosure doors closed to manage the noise.

Paper/cardboard targets only.

Targets must be placed at the base of the backstop, attached to the plastic fence provided.

Receptacles are provided at each range for spent metal cases, trash & duds. Please use them.

No armor piercing, tracer, explosive or other uncommon ammunition.

All hand guns must be cased until reaching the range firing line.

If you are uncertain if your activity or equipment can be used, please contact the club or a board member.

Zero tolerance for shooting before or after posted shooting hours.

Specific Trap & Skeet Range Rules

Range hours (unless posted otherwise):

Monday through Friday: 8:00 AM to Sunset

Saturday: 8:00 AM to 5:00 PM (or sunset when before 5 PM)

Sunday: 8:00 AM to 3:00 PM

Read, understand & follow the previous Fundamental Firearm Rules.

Only 2-3/4" shells with 7-1/2 or smaller size shot (larger number) is allowed on the trap & skeet ranges. (All types of shot material are allowed; lead, steel, etc.)

Only shotguns are permitted on the trap & skeet ranges. (No rifles, bows or handguns.)

Use of the trap & skeet equipment is limited to club sanctioned activities. Members can 'hand throw' (other types of personal throwing equipment is permitted) their own clay pigeons on trap field #4 during open range hours. (Only clay birds allowed.)

NOTE: All trap & skeet fields are closed when the main clubhouse is rented or used for other activities. Always check the website calendar before coming to use the club facilities to be sure there is not an activity that might interfere with your plans.

A trailer mounted patterning board is stored in skeet house #1. It is available for members to use during open trap/skeet events like the Sunday morning open shooting & Monday morning member only shooting activities. Ask for assistance and instructions on how and where to use.

- Be sure no one is in the trap & skeet houses before you shoot.
 - Trap houses with an orange safety cone on top means someone is there.
- Keep the muzzle pointed in a safe direction.
- Keep the firearm unloaded, action open or in a case until reaching the firing line.
 - Break action guns can be closed when in a gun rack.
- Actions must remain open until ready to shoot.
- Load the firearm only on the firing line, or at a designated shooting station
- Firearm unloaded & action open when moving between shooting stations
- Only one shell in the firearm at a time when shooting singles. Two shells are allowed when shooting doubles.
 - Rapid fire is allowed when shooting doubles.
- Do not pick spent shells up off the ground until the round is finished.
- Firing from one field to another is not allowed.
- Never walk in front of the trap or skeet buildings where the birds could strike you when they are turned on.
- After a round, all shooters should help tidy the field and reload the trap/skeet machines. Ask for instructions if you are not familiar with the process and procedures.
- No shooting on or at the trap & skeet houses.

Specific Indoor Pistol Range Rules

Range hours (unless posted otherwise):

Monday through Sunday: 8:00 AM to 9:30 PM

All members and guests must sign in. Print your full name, time, date & caliber in the registry.

Read, understand & follow the previous Fundamental Firearm Rules.

Zero tolerance: No rapid fire. There must be 2 full seconds between any 2 shots.

No long guns other than BB, pellet, & 22 Long Rifle rim fire rifles are allowed. (No pistol caliber rifles. i.e. 9mm, 40 S&W, 45 ACP carbines.)

No shotguns, shot shells, shotgun slugs, shot shells with sabots, or pistol caliber shot shells for handguns. (Go to the 25, 50 & 100 yard outdoor ranges to shoot this stuff.)

No magnum loads or ammunition that will produce more than 600 ft.-lbf. at the muzzle.

No .22 magnum, .17 HMR, armor piercing, tracer or center fire rifle ammunition.

No equipment classified as AOW (any other weapon) or DD (destructive devices) by the National Firearms Act.

Only load the firearm at the shooting bench.

All hand guns must be cased until reaching the range firing line.

Keep the firearm pointed down range at all times.

All shooting must be done from the firing line benches.

Paper/cardboard targets only.

Jacketed and non-jacketed bullets are permitted.

Targets must be positioned at or beyond the closest red line (7 yards). Be sure of your backstop and angle of fire so you don't shoot into the ceiling, floor or wall.

Use target hanger extensions (i.e. paint stir sticks) to lower targets for people who need to sit when shooting. This will reduce the potential of hitting the ceiling. Always check your angle and backstop is correct beyond the target.

Receptacles are provided for spent metal cases, trash & duds. Please use them.

Concealed Carry Firearm Rules

Holsters are not allowed anywhere on SCC property. If you want to shoot your conceal carry handgun, bring a gun-sock or other suitable gun case with you. Remove, unload and case the firearm in your vehicle at the parking lot. Proceed to the desired range. All hand guns must be cased until reaching the range firing line.

Specific Crossbow Range Rules

Range hours (unless posted otherwise):

Monday through Sunday: Sunrise to Sunset.

Absolutely no firearms on the crossbow range.

Crossbows only. No other types of bows allowed.

- Only bullet and field target points are allowed for shooting into the backstops
- Broad heads and hunting points are allowed at the sand pits.
- At the backstops, lift & lay the rubber cover flap over the top of the backstop before placing your target and shooting.
- Paper, cardboard or thin (less than 8 mil) plastic targets are allowed.
- Replace the backstop cover flap when done shooting.
- Dispose of your used targets & trash in the receptacles provided
- Bows down & no bolts knocked if anyone goes down range.
- When a bolt is knocked, bows are not to be pointed up at an angle that might allow a misfire going beyond the range.

Note: When practicing, place the target other than the center location to help preserve the backstop face material.

Specific Outdoor Archery Practice Range Rules

Range hours (unless posted otherwise): Monday through Sunday: Sunrise to Sunset.

Absolutely no firearms on the archery practice range.

Vertical bows only on the Archery Practice Range.

- Only bullet and field target points are allowed at the bag type backstops.
- Broad heads and hunting points are allowed at the sand pits.
- Paper, cardboard or thin (less than 8 mil) plastic targets are allowed.
- Bows down & no arrows knocked if anyone goes down range.
- Bows are to be drawn straight back and not pulled at an angle above the shoulders. This will prevent misfires going beyond the range.

Note: When practicing, place the target other than the center location to help preserve the backstop face material.

Specific Outdoor Archery Woods Trail Course Rules

Range hours (unless posted otherwise): Monday through Sunday: Sunrise to Sunset.

Absolutely no firearms on the archery practice range or the woods trail course.

Vertical and cross bows are allowed on the Woods Trail Course.

- Broad heads and hunting points are allowed at the sand pits.
- Paper, cardboard or thin (less than 8 mil) plastic targets are allowed.
- Bows down & no arrows knocked if anyone goes down range.
- Bows are to be drawn straight back and not pulled at an angle above the shoulders. This will prevent misfires going beyond the range.

Specific Indoor Archery Range Rules

Range hours (unless posted otherwise):

Monday through Sunday: Open 24/7

Absolutely no firearms at the indoor archery range.

Vertical bows only. No crossbows allowed.

- Only bullet and field target points are allowed. Absolutely no broad heads or hunting points.
- Only paper or cardboard targets are allowed.
- New 5 spot, single spot & Vegas targets are available for a fee (deposit fees in the drop box next to the new targets.) Old used targets are free to use.
- Bows down & no arrows knocked if anyone goes down range.
- Bows are to be drawn straight back and not pulled at any angle above the shoulders. This will prevent any miss fires going into the ceiling.
- When practicing, place targets between the lane numbers to preserve the backstop.

Note: When practicing, place the target other than the center location to help preserve the backstop face material.

Security & Rule Violations

Membership ID cards should be carried at all times at SCC. Any member may request to see another member's ID card to verify their membership. This is particularly important if a person appears to be ignorant of club rules or procedures. Membership ID cards cannot be loaned or transferred to another person at any time. Every member who is issued an access card is also issued an ID card.

Driving any type of vehicle on grassy areas is prohibited, except for work crews.

All types of off road vehicles, motorized or not, are not allowed on SCC property other than driveways, parking lots and other common vehicle areas. Exception for work crews.

Contact a board member if you witness a rule violation. Provide as many details as possible, including the location, time, date, physical description, names if possible, and vehicle description. Never put yourself in danger. If you are not comfortable with the situation, do not ask to see their membership card. Much of the SCC facilities have video cameras.

Membership &/or privileges may be restricted or revoked by the Board of Directors whenever in its judgment the best interests of the corporation will be served thereby.

